

**Master of Science in
International Management/CEMS**

**Teaching and Examination Regulations
2023 – 2024**

**Rotterdam School of Management
Erasmus University**

Editor

Rotterdam School of Management, Erasmus University

Postal address: PO Box 1738, 3000 DR Rotterdam

Visiting address: Burg. Oudlaan 50, Mandeville Building Rotterdam

© RSM Erasmus University, Rotterdam, 31 August 2023

Contents

Teaching and Examination Regulations of the Master of Science in International Management 2023 – 2024	3
Preamble:	3
Section 1 – General	3
Article 1.1 – Applicability of the regulations	3
Article 1.2 – Aims of the programme	3
Article 1.3 – Definitions	3
Article 1.4 – Degree	4
Article 1.5 – Language of instruction	4
Article 1.6 – Compulsory educational activities	4
Section 2 – Composition of the degree programme	4
Article 2.1 – Full-time / part-time	4
Article 2.2 – Intended learning outcomes, study load, feasibility and timetable of the degree programme	5
Article 2.3 – Composition of the degree programme	5
Article 2.4 – Exemption from obligatory practical exercises	6
Article 2.5 – Exemption from examinations	6
Article 2.6 – Free master programme within the master’s degree programme MSc in International Management at RSM	6
Section 3 – Admission	6
Article 3.1 – Admission	6
Article 3.2 – Admission procedure	6
Article 3.3 – Admission requirements	6
Section 4 – Taking examinations	7
Article 4.1 – Frequency of examinations and tests; examination schedule; re-sits; extra exam opportunities	7
Article 4.2 – Form of the examinations and tests	8
Article 4.3 – Oral tests	8
Article 4.4 – Sequence of programme components	8
Section 5 – Result of examinations	8
Article 5.1 – Determining, announcing and recording results of examinations and tests; deadlines	8
Article 5.2 – Validity term of assessments	9
Article 5.3 – Debriefing session and perusal of written tests	9
Article 5.4 - Archiving period of written tests	9
Section 6 – Result of the final exam	10
Article 6.1 – The result of the final exam	10
Section 7 – Final and Implementation Provisions	10
Article 7.1 – Identification	10
Article 7.2 – Appeal	10
Article 7.3 – Amendments changes	10
Article 7.4 – Hardship clause	10
Article 7.5 – Announcement	10
Article 7.6 – Legal effect	10
Appendix A. Programme Overview	11

Teaching and Examination Regulations of the Master of Science in International Management 2023 – 2024

Preamble:

Pursuant to Article 7.13 of the Dutch Higher Education and Research Act (*Wet op het hoger onderwijs en wetenschappelijk onderzoek - WHW*), these Teaching and Examination Regulations (TER) have been established by the *Dean* RSM after consulting the Faculty Council (FC), the Programme Committee (PC) concerned and the Examination Board RSM – EUR. The FC and PC have given their consent according to their lawful approval rights. These regulations can be adjusted annually due to new developments and policy changes regarding the teaching and the examinations. In principle, the amendments will have legal effect from the first day of the academic year. The unaltered parts of the regulations keep their legal force.

Section 1 – General

Article 1.1 – Applicability of the regulations

These regulations are applicable to the curriculum and final exam, examinations and tests of the master's degree programme MSc in International Management (isat code 60256) at Rotterdam School of Management, Erasmus University, hereinafter referred to as the degree programme.

Article 1.2 – Aims of the programme

The degree programme is intended to impart scientific knowledge, skills and insight in the area of international management in such a way that the graduate is capable of scientific and socially responsible professional practice in this area and is qualified to take any desired advanced programme and to become, among other things, a scientific researcher.

Article 1.3 – Definitions

In the regulations, words shall have the following meanings:

- a. Act: the Dutch Higher Education and Research Act (*Wet op het hoger onderwijs en wetenschappelijk onderzoek - WHW*);
- b. Rules and Guidelines (R&G): the rules, guidelines and instructions of the Examination Board as referred to in Article 7.12b of the Act;
- c. MScIM curriculum: the total of programme components qualifying for the final exam;
- d. Programme component: a bundling of examinations with a designated function and meaning within the MScIM curriculum. A programme component may consist of one or more courses;
- e. Course: an instruction given under the authority of an examiner;
- f. Final exam: the total assessment of the performance of the student for separate programme components, as referred to in article 7.10 of the Act;
- g. Examination: every programme component will be assessed by an examination. Each examination includes an investigation into the knowledge, insight and skills of the student, as well as the appraisal of the results of that investigation. An examination may consist of more than one test;
- h. Test: In general, a distinction can be made between the following test formats¹:
 - A *written test* is a plenary individual test (on campus or remote) whether on paper or digital, within a limited time frame of 3 hrs. maximum, with open and/or multiple-choice questions.
 - An oral test;
 - An assignment (individual or group) for example a case, an essay or a thesis;
 - A practical (supervised and assessed exercise aimed at acquiring a practical skill) for example communication and presentation skills, an internship.
- i. EC: abbreviation of "European Credit" which stands for study credit as referred to in Article 7.4 of the Act. One EC represents 28 hours of study;
- j. Student: a person who is enrolled in the university and admitted to the degree programme pursuing the study and/or taking part in the examinations of the programme; for the further application of these regulations, this designation also applies to an enrolled 'extraneous';
- k. Examination Board: the board referred to in Article 7.12 of the Act for supervising the examinations and organisation and coordination of the examinations of the programme;
- l. academic year: the academic year runs from 1 September to 31 August (inclusive) of the following calendar year;
- m. Programme Director: the Dean of Education in the capacity of programme director as laid down in Article 9.17 of the Act and as referred to in Article 7 of the School Regulations 2017;
- n. Dean: head of Rotterdam School of Management, Erasmus University;
- o. Academic Director: the person who is authorised by the Programme Director to spearhead the master programme and lead the programme in terms of profile, content, quality, delivery and assessment;
- p. School: Rotterdam School of Management, Erasmus University;

¹ Difference between written tests and other tests is important for example for resit-possibilities, see Article 4.1 TER and rules of order, see Section 3 R&G.

- q. Academic personnel:
 - the members of the academic staff of the School,
 - the trainee research assistants (PhD candidates) of the School,
 - the other academic personnel;
- r. Academic staff:
 - the full professors,
 - the associate professors of the School,
 - the assistant professors of the School;
- s. Teaching team: the members of the academic staff and the academic lecturers teaching courses within the degree programme;
- t. Debriefing session: in Dutch “nabespreking”, as referred to in Article 7.13, par 2, sub q of the Act. It is an important meeting that gives students the opportunity to learn from their mistakes. They have the opportunity to review the questions and assignments of the test concerned, along with the answer models and criteria for assessment.
- u. Perusal: in Dutch “inzage” as referred to in Article 7.13, par. 2 sub p. of the Act. It is an opportunity for students to peruse their own assessed test.
- v. Student Administration: Student Administration Erasmus University, Team Study Progress & Diploma Administration – RSM.

Article 1.4 – Degree

1. The student who has successfully passed all the programme components of the MScIM degree programme will obtain the degree of Master of Science in International Management and is eligible for the CEMS certificate.
2. The obtained degree will be indicated on the master’s degree certificate.

Article 1.5 – Language of instruction

1. The language of instruction - teaching and examinations - is English, with the exception of certain courses as may be offered by the student’s exchange school, and which the student may choose to take.
2. In cases, the Examination Board can grant exemption from paragraph 1.

Article 1.6 – Compulsory educational activities

1. Teaching in most of the programme components takes place on a small-scale basis to enable students to obtain knowledge, skills and attitudes in the best possible way. The basic requirement, therefore, is that the students take part in all activities.
2. If students are prevented from participating in certain educational activities due to special circumstances, the student should report this to the examiner concerned in advance. In such cases, without prejudice to the rules that apply to giving and assessing examinations of particular courses, examiners may assign alternative activities.

Article 1.7 – Evaluation of education

1. The Programme Director will be responsible for ensuring the evaluation of education.
2. The Programme Director will inform the Faculty Council and the Programme Committee of the method and frequency with which components of the curriculum are to be evaluated.
3. The Programme Director will inform the Faculty Council and the Programme Committee of the outcomes of the evaluation, the amendments made as a result of this and the effect of the actual amendments.

Section 2 – Composition of the degree programme

Article 2.1 – Full-time / part-time

Within the scope of the Act, the degree programme is offered full-time.

Article 2.2 – Intended learning outcomes, study load, feasibility and timetable of the degree programme

1. Intended Learning Outcomes

Knowledge	Skills	Attitudes
<p>1. Students have knowledge of and insight into the challenges of internationally operating firms and the role of international managers in dealing with these challenges, particularly those related to</p> <p>(1.1) the strategic management of internationalising and multinational companies, (1.2) the leadership and HR issues associated with multicultural environments, (1.3) the marketing of products and services in different countries, (1.4) the finance and control of multinational firms, and (1.5) the management of global supply chains, (1.6) the management of innovation processes, (1.7) the management of corporate venturing.</p>	<p>2. Students have skills and competences to operate effectively in international contexts and international companies. These include:</p> <p>(2.1) analytical skills, (2.2) management skills and (2.3) interpersonal skills such as communication, intercultural, team, and leadership skills.</p>	<p>3. Students are</p> <p>(3.1) respectful of others around them and acknowledge corporate social responsibility and sustainability as values, (3.2) act professionally and have insight into their own personal competences, strengths and weaknesses in management settings, and (3.3) understand and appreciate international differences.</p>

2. The degree programme has a study load of 90 EC.
3. Courses and projects, including examinations, are scheduled to be completed in one and a half years.
4. To further increase the feasibility of completing the degree programme according to the schedule, the workload is spread evenly over the programme's duration.

Article 2.3 – Composition of the degree programme

1. The composition of the degree programme is built up from the following programme components:

Programme Components:	EC
a. Block Seminar	3
b. M-IMSS Skill Seminars = 4 EC (all of the following must be completed in order for these credits to be conferred toward the IM programme) <ul style="list-style-type: none"> • Global Citizenship Seminar in the spring semester • 4 skill seminar days (in the form of whole or partial days) • Personal Leadership Development module 	4
c. Strategy requirement in the fall semester, to be fulfilled with the following course: <ul style="list-style-type: none"> - <i>International Strategy</i> 	7.5
d. Global Leadership requirement in the spring semester, to be fulfilled with Global Leadership	7.5
e. A compulsory choice of two courses out of four, as follows: If a student is present and taking courses at RSM in the fall semester, a choice of two courses out of four following courses: <ul style="list-style-type: none"> - <i>Business Analytics for International Managers 7.5 EC</i> - <i>Global Supply Chain Management 7.5 EC</i> - <i>Management Control 7.5 EC</i> - <i>Innovation Management 7.5 EC</i> If a student is present and taking courses at RSM in the spring semester, a choice of two courses out of the four following courses: <ul style="list-style-type: none"> - <i>Marketing strategy in the age of artificial intelligence</i> - <i>International Corporate Finance 7.5 EC</i> - <i>Corporate Venturing 7.5 EC</i> - <i>Climate Change Strategy Roleplay 7.5 EC</i> 	15
f. International Business Project	15
g. Research Clinic	3
h. Master Electives	15
i. Master Thesis	20

2. Participation in an international exchange with one of the CEMS partner institutions during either the first or the second semester is a compulsory part of the degree programme; the other two semesters must be completed

at RSM. The programme components stated under paragraph 1, sub a., b., c., d., f. and h. may be completed with the appropriate designated courses fulfilling that requirement at a CEMS partner institution, and only as pre-approved by the Academic Director.

3. The detailing in the most recent version of the International Management (digital) Study Guide of the further descriptions of programme components into compulsory courses and elective courses, including obligatory practical exercises, and the thesis project, constitute an integral part of these Teaching and Examination Regulations, without prejudice to the other provisions set out in these regulations.
4. Students may choose the CEMS-approved master electives from components of the MSc programmes of the RSM and/or CEMS partner institutions. These electives may exceed a total of 15 EC. However, it is not allowed to do more courses within a block than scheduled according to the degree programme course schedule. Furthermore, once passed, electives cannot be revoked by the student. All electives will be listed on the grade transcript.

Article 2.4 – Exemption from obligatory practical exercises

In exceptional cases, such as a functional impairment, the Examination Board can grant exemption from the obligation to take part in practical exercises. In that case, the Examination Board can decide that the practical exercises should be carried out in another way, to be determined by the Examination Board.

Article 2.5 – Exemption from examinations

No exemptions from courses, examinations or tests will be granted.

Article 2.6 – Free master programme within the master's degree programme MSc in International Management at RSM

1. Upon approval by the Examination Board, students who are enrolled in the programme can construct their own master's degree programme composed of courses offered by the university, which will lead to the degree of Master of Science in International Management.
2. The master programme mentioned in paragraph 1 must consist of sufficient courses in the area of international management according to the Examination Board, and in any case of the thesis project of 20 EC.
3. The Examination Regulations and Rules and Guidelines are applicable to the programme mentioned in paragraph 1 and approved by the Examination Board.
4. Students who complete the free master will not be eligible by definition for the supplementary CEMS certificate but must rather also meet the additional CEMS graduation requirements as established by the CEMS organisation.

Section 3 – Admission²

Article 3.1 – Admission

With due observance of the rules by law concerning admission and enrolment and of deviating programme specific admission requirements laid down in these Regulations, eligible for admission to the programme is the one who has acquired the admission statement given by the Dean of RSM on behalf of the Executive Board of Erasmus University. A submitted application will be accessed by the RSM Admissions Office and also admission statements will be sent out by the same office.

Article 3.2 – Admission procedure

The admission is selective: it is a three-stage procedure consisting of formal requirements as stated in article 3.3, including an assessment.

Article 3.3 – Admission requirements

Candidates are considered eligible for selection if the applicant has (entirely) fulfilled the formal requirements:

- a. A research university bachelor's degree in business administration or related field consisting of a minimum total of 60 EC in advanced courses in strategic management, marketing, supply chain management/operations, finance and accounting as well as a minimum total of 20 EC in qualitative and quantitative research methods and statistics;
- b. Proficiency in English, measured according to the CEFR (Common European Framework of Reference) at level C1, to be proven by
 - IELTS: minimum overall score 7.0 and minimum sub-scores 6.5, or
 - TOEFL (iBT): minimum overall score 100 + minimum sub-scores 22 for Reading and Listening and 23 for Speaking and 24 for Writing, or
 - Cambridge ESOL: Equal to CAE- minimum grade of B or CPE- minimum grade of C, or

² **Attention:** RSM expects that all applicants are aware of the latest content in relation to the admission requirements through the programme-specific admission pages on the RSM website and that they regularly check the content for (unforeseen) changes. Therefore, please check the [RSM website](#) for the latest requirements which are part of the TER and the IM/CEMS specific application deadlines which are in place. In addition, RSM strongly suggests all applicants to visit the Master Open Days (organised twice a year) and/or participate in one of many virtual information sessions (VIS), organised frequently.

- Cambridge BEC Higher Minimum grade B, or
- CEFR test results: English course/test results at C1 (including C1 for all subscores) level taken at any national accredited university of applied science or research university within the EU/EEA. All aspects of the language must be tested (reading, writing, listening and oral skills).

No other English-language test results will be accepted.
The test results must be verifiable.

Exempted from an English test are students who are a native English speaker from the USA, UK, Canada, Ireland, Australia, New Zealand or South Africa or whose secondary school, undergraduate or master's degree programme was taught completely in the English language in one of the following countries: USA, Canada, Australia, New Zealand, South Africa or within the EU/EEA. Exemption is also granted for applicants who have obtained an International Baccalaureate Certificate in English (English A SL minimum grade 7 or English A HL minimum grade 6).

- c. A minimum grade point average (GPA) equivalent to a 7 out of 10 in the Dutch education system, which is considered to be above average;
- d. A GMAT score of at least 600. Students with a bachelor's degree from a Dutch university are exempted from submitting a GMAT score;
- e. Candidates must have proven minimum proficiency in three languages: English at C1 level, a second language at B1 level and a third language at A2 level;
- f. Certain combinations of similar languages will not be allowed to fulfil the requirements. Please check the combinations on the [CEMS language requirements](#) webpage.

Section 4 – Taking examinations

Article 4.1 – Frequency of examinations and tests; examination schedule; re-sits; extra exam opportunities

1. The opportunity to take written tests as referred to in Article 1.3 is given twice per academic year: a regular test and a re-sit. The other test types as referred to in Article 1.3 can be taken at least once per year.
2. By way of derogation from paragraph 1 first sentence, the re-sit shall be cancelled in case no students have registered during the regular registration period for the re-sit.
3. By way of derogation from paragraph 1 second sentence, for any component of the assessment counting for a significant part (50% or more of the grade), a re-sit or a reasonable improvement option³ is required.
4. For entrance to improvement options the examiner can impose minimum grade requirements. It is not allowed to set a minimum grade for participation as entry requirement for the improvement option. The examiner may set a cap on the grade for the improvement option.
5. Only students who submit the final thesis before the deadline of the first opportunity in February, are eligible to submit a re-sit version for the deadline in April.
6. Students who have not passed the thesis proposal at the first opportunity, will be offered a retry for which the submission deadline is set at least at two weeks from the date of publication of the first opportunity results.
7. With due observance of the provisions of the first paragraph, the student may retake a passed written test in the same academic year if a re-sit opportunity has been scheduled in the official exam timetable. The result for the test is established on the *highest test result* obtained.
As long as a student has not yet passed all courses of the degree programme, the student may improve the grade of a passed course in a following academic year; in that case the student must redo the whole course including all tests (unless the examiner explicitly determined otherwise in the course manual or the Examination Board approved derogation from this rule in an individual case because of personal circumstances). The final result for the course will be established on the *highest result obtained*. If the material to be studied for a course has changed, the subsequent tests will reflect the new material.
8. In addition to the provisions set out in paragraphs 1 and 2, the opportunity to take a test for which the accompanying course is given for the last time ever, is given two times in the academic year subsequent to the last year of the course in case of a written test and only once in case of other test types. The tests of the master electives are excluded from this rule. The tests will be scheduled during the examination period concerned. Deviating from paragraph 6 above, tests for these courses that have already been passed may not be taken again.
9. Without prejudice to applicable regulations regarding a period free of tests, and with due observance of the other provisions set out in these regulations, and of the Rules and Guidelines established by the Examination Board, the Programme Director establishes a schedule of the exam periods for written tests and examinations before the start of the academic year. In the event of urgent exceptional circumstances, the Programme Director can change the schedule during the academic year, provided that the change is announced in good time and no later than the start of the registration period, of the period of tests concerned, via appropriate channels such as SIN-Online.
10. In exceptional cases⁴ the Examination Board can, at the request of the student, decide that an extra opportunity to take a written test will be offered, in derogation from the schedule.

³ The exact content of the re-sit or improvement option is at the discretion of the examiner. The examiner must include the rules for an improvement option in the course manual.

⁴ Please check the [Examination Board's website](#) for [the policy on extra exam opportunities](#).

11. To courses that are instructed under the supervision and authority of national accredited institutions other than Rotterdam School of Management, Erasmus University and for which results are converted to the MScIM curriculum, the rules and regulations apply as set, upheld and applied by the Examination Board, or equivalent body, of that accredited institution.

Article 4.2 – Form of the examinations and tests

1. The examinations of the programme are taken according to the test types described in Article 1.3 sub h. Furthermore, attendance requirements may be set as a prerequisite for assessment, provided that this is well substantiated by the examiner and published in the course manual. The Examination Board may allow deviations from this rule.
2. If the Examination Board decides that the form as referred to in the foregoing paragraph shall be different, it will announce this to the students no later than two months before the test is to be held.
3. The elaborations on the form of the tests as referred to in paragraph 1, stated in the most recent version of the study guide for the study programme, constitute an integral part of these Teaching and Examination Regulations, without prejudice to the other provisions set out in these regulations.
4. In exceptional cases the Examination Board may, at the request of the student, decide to permit derogations from the provisions set out in paragraph 1.
5. Students with a functional impairment, such as verifiable physical or mental impairments or specific learning difficulties that could have an effect on the ability to study, are offered the opportunity to take tests in a manner adapted as far as possible to their individual situation. Requests can be submitted via Osiris Cases, accompanied by all relevant documentation, such as a medical statement or diagnostic assessment. The Examination Board will, if necessary, obtain expert advice before making a decision.

Article 4.3 – Oral tests

1. No more than one person will be given an oral test at a time by a given examiner unless the Examination Board has decided otherwise.
2. An oral test is taken in public, unless in an exceptional case the Examination Board or the examiner concerned has decided otherwise, or the student has objected to this.
3. An oral test should be assessed by at least two examiners or in the event of one examiner only, the assessment must be video and/or audio recorded. The Examination Board will archive the recorded file for two years after the assessment, or seven years in case of the oral Thesis defence.

Article 4.4 – Sequence of programme components

1. The International Business Project has to be undertaken in the second semester.
2. A student needs to have completed at least 30 EC of the degree programme before the student can start with the third semester, i.e. the Research Clinic and the Master Thesis. The Research Clinic together with the Master Thesis will be offered in the third semester only.
3. A student may continue with the thesis trajectory only after a designated research methods course of 3 EC of the degree programme has been passed.
4. If the thesis proposal has not been passed or has not been delivered in a timely manner, the student may not proceed the thesis trajectory and has to retake the trajectory the following academic year and has to choose a new thesis topic and will be assigned a new coach.
5. The examination for the thesis project can only be completed once all the courses of the other programme components of the degree programme have been passed.
6. In exceptional individual cases, at the student's or examiner's request, the Examination Board may derogate from the foregoing paragraphs, after consulting the student adviser and the involved examiners depending on the particular situation.

Section 5 – Result of examinations

Article 5.1 – Determining, announcing and recording results of examinations and tests; deadlines

1. The examiner determines the result of an examination/test as referred to in Article 1.3 sub g. and h. as soon as possible. The following deadlines are in place:
 - a. The ultimate deadline for provisional grades is four weeks after the examination/test. Provisional grades must be communicated via SIN Online or CANVAS grade centre.
 - b. The ultimate deadline for registration in OSIRIS of the definitive grades is 40 working days after the last examination/test.
 - c. In case a resit takes place within a period of 45 working days after the original examination/test, the ultimate deadline for communicating and registration of the definitive grades is ten working days before the resit.
2. In deviation from paragraph 1 of this article, the thesis proposal and the thesis report must be assessed within two weeks of submission.
3. In deviation from paragraph 1 of this article, the examiner(s) determine(s) the result of an oral test immediately and give(s) the student a written notification of the grade.
4. In the event of force majeure, the Examination Board can permit derogation from the deadlines mentioned in the foregoing paragraphs.
5. The Student Administration checks compliance with the deadline mentioned in the previous paragraph, and in the event that it is likely to be exceeded, reports this in good time to the chairman of the Examination Board.

6. The examiner reports updated examination and/or test results to the Student Administration, which then informs the student of this in writing.
7. The Student Administration and/or the examiner is responsible for recording the results of examinations and tests. The Student Administration (also) records what certificates have been presented to a student. No information about recorded data, with the exception of data about the certificates awarded, is given to anyone other than the student, the Examination Board, the directors of the study programme, the Executive Board of the Erasmus University, the student advisor, the student counsellor and the Examination Appeals Board (CBE). The Examination Board may decide on derogation from the provisions set out in the last sentence under the consent of the student involved.
8. The involvement of the Student Administration as referred to in the previous paragraphs is without prejudice to the provisions in this matter as determined by the Executive Board of the Erasmus University.
9. The written certificate concerning the result of an examination or test contains information about the way in which the student can lodge an appeal with the Examination Appeals Board (CBE).

Article 5.2 – Validity term of assessments

1. The validity term of assessments attained - including components taken elsewhere that have been approved as part of the examination programme and exemptions granted - is unlimited.
2. On behalf of the Executive Board, the dean can only limit the validity term of these examination components if the knowledge, understanding or skills assessed are demonstrably outdated.
3. In an individual case, the examination board may extend the validity term limited pursuant to the second paragraph. With regard to an examination component of which the validity term has expired, the examination board may designate a replacement examination component or impose an additional or replacement assessment before the student is admitted to the examination.
4. When limiting the validity term in accordance with the second paragraph, special circumstances will reasonably be taken into account. Special circumstances must be reported to the student adviser in good time. 'In good time' means they have been reported four weeks after the start. When the examination board extends the validity, account will reasonably be taken of the extent to which the special circumstances affected the limited validity term being exceeded and the duration of the financial support granted on the basis of the Profiling Fund Regulations will be taken into account.
5. If the examination of a course is composed of more than one test, the term of validity of each test shall be limited to the academic year in which the tests are taken, unless the examiner explicitly determined otherwise in the course manual or the Examination Board approved derogation from this rule in an individual case because of personal circumstances.

Article 5.3 – Debriefing session and perusal of written tests

1. As soon as possible but no later than four weeks after the written test, the examiner will give explanatory feedback. The examiner will provide information about the content of the written test and the correct answers/answer models in a *debriefing session* or via another approved medium (such as through Canvas). This offers students the opportunity to review the questions and assignments of the exam concerned, along with the answer models and criteria for assessment. The examiner sets the date, time and procedure of the debriefing session. The debriefing session must be realistically managed, and the use of appropriate media (such as Canvas) is allowed. In view of a good preparation of the debriefing session, the exam questions and answers model(s) need to be posted as soon as possible after a written test and no later than one week after the test took place. Although with exception upon the examiner's request, the Examination Board may grant the examiner an exemption from posting the exam question on Canvas in the event of important reasons.
2. As soon as possible – or at the same debriefing session – but no later than four weeks after the explanatory feedback session, students will have the opportunity to peruse their own assessed exam. The perusal takes place in principle on the basis of a (digital) copy only. A paper copy may be charged at cost price. The examiner may determine that the perusal is only for students who registered for it and/or who have attended the debriefing session (applicable to non-digital perusals).. The examiner sets the date, time, location and procedure of the perusal. In case of a digital perusal, the duration of the perusal opportunity spans a workday (eight hours). In case of a 100% multiple-choice test and the questions, answer key and multiple-choice answer forms are available to the student, the examiner is exempted from organising the perusal.
3. In the event that a student can demonstrate that the student was prevented from being present at the assigned location and time for the debriefing session or the perusal due to force majeure, at the request of the student an alternative opportunity will be offered, if possible, within the term mentioned in paragraph 2.

Article 5.4 - Archiving period of written tests

1. The assignments, answers and the assessment of the written tests will be archived (in paper or electronic form) for two years after the assessment.
2. The exam protocol, test key, pass mark, test questions/assignments and evaluation of the written tests are stored (in paper or digital form) for seven years after the examination.
3. The Thesis and the assessment thereof will be archived (in paper or electronic form) for seven years after the assessment.

Section 6 – Result of the final exam

Article 6.1 – The result of the final exam

1. In compliance with Article 7.10 of the Act and with Article 7.1 of the Rules and Guidelines, the final exam has been passed as soon as all the programme components of the programme mentioned in Article 2.3 have been passed.
2. In derogation from the provisions set out in paragraph 1, the Examination Board may, before determining the result of the final exam, conduct an investigation into the knowledge of the student with regard to one or more examinations or tests of the programme, if and insofar as the results of the examinations or tests concerned give it cause to do so.
3. In derogation from the provisions set out in paragraph 1, the result of the final exam will not be determined for students who are - by way of derogation from Article 3.3 sub a. - admitted to the programme without having obtained the bachelor's degree and/or completed the pre-master programme yet, until they have actually obtained their bachelor's degree and/or completed the pre-master programme.

Section 7 – Final and Implementation Provisions

Article 7.1 – Identification

Students who participate in education and examination facilities are obliged to immediately disclose their name and address and allow inspection of their student ID card at the request of invigilators, examiners and other designated persons.

Article 7.2 – Appeal

Appeals against the following decisions can be lodged with the university's CBE:

- decisions by the examination board or an examiner;
- decisions concerning negative binding study advice;
- decisions concerning admission to a master's programme;
- decisions concerning the other situations described in Article 7.61 of the WHW.

The letter of appeal must be filed with the CBE within six weeks after notification of the decision by sending an email to: cbe@eur.nl. The letter of appeal must include at least the student's name and address, the date, the student's signature, a copy of the decision against which the student is appealing, as well as the grounds for the appeal.

Article 7.3 – Amendments changes

1. Amendments to these regulations will be adopted by the Dean RSM through a separate decree.
2. No amendments will be made that are applicable to the current academic year, unless the interests of the students are, in reason, not thereby prejudiced.
3. Moreover, amendments must not influence, to the detriment of the students any other decision, which has been taken with respect to a student by the Examination Board by virtue of these regulations.

Article 7.4 – Hardship clause

In very exceptional individual circumstances, in which application of one or more of the provisions set out in these regulations leads to evidently unreasonable and/or unfair situations with regard to a student, a student can submit a request in writing, and with reasons, for derogation from the said provision(s) to the Examination Board. The Examination Board may, after consulting the relevant examiner(s) and the student advisor or student counsellor, derogate from the said provision(s) in favour of the student. A decision to reject the student's request will not be made by the Examination Board until the applicant has been given the opportunity to present his or her case, if this is requested.

Article 7.5 – Announcement

The Dean RSM is responsible for an appropriate announcement of these regulations, of the Rules and Guidelines established by the Examination Board, and of amendments to these documents.

Article 7.6 – Legal effect

These regulations have legal effect from 1 September 2023.

Appendix A. Programme Overview

