

MINUTES 150TH FC MEETING – 5 SEPTEMBER 2013

Attendees

FC Members	Guests	MT	Official Secretary
Juup Essers	Tim Ficheroux (EM)	Eric Waarts	Joy Kearney
Gabi Helfert	Bas Louwman (STAR)	Frank van der Kruk	
Jules Maitrepierre	Sharmayne Schneiderberg	Martin Bogaard	
Miruna Carlugea	Lizzy Veldt	Carla Dirks	
Chandro Kandiah	Marlies Koolhaas	Steffen Giessner	
Jelle de Vries	Thomas Eichentopf	Peter Elsing	

1. Opening

Juup opens the 150th meeting at 10.30 am.

2. Agenda

There are no questions or further points to be added to the agenda.

3. Minutes

The minutes are approved without further remarks or amendments.

4. Announcements

Juup makes two announcements:

1. The Finance department will be reorganized in the next few months;
2. CCAR: Joep Elemans is the new manager and maybe some internal organizational changes are needed. This does not mean CCAR is completely shifted to the BV, it will remain as it is at present.

5. Installation new FC members

This is the official handover from old to new members. Next meeting, both the chair and the vice-chair will be elected. Joy will schedule a training course for all the FC members.

6. N=N preliminary results

There are problems with two examinations and ad hoc measures are being taken. There are 87 hardship clause applications and the failure rate is 22% in BA1. The results are worrying and below expectations. For Market Context, about 10% does not have hard figures for the 200 requests to be exempted from BSA. 80 of the requests have been granted, of which 60 on personal circumstances the rest denied. An extra resit is scheduled for this course, it is estimated that about 70 students will do this resit. Last year, only 10 hardship clauses were requested. Current pass rate has not been checked for this meeting, but for BA around 70% passed. What goes wrong in the third trimester? It should be figured out what the cause is of low pass rate of BA1 in the Market Context course. Look at both the exam and the bonus system. The exam of Market Context was in English, contrary to the information published on BB. The extra resit opportunity will be considered as a regular exam possibility which can be taken in August. For Financial Processes, the part on finance was extremely difficult but it should have been OK nevertheless.

7. Tax ruling international staff

The tax ruling for international staff only applies for PhD students, also for PhDs who started before 2012 but not retrospectively. Only 70% of the salary will be taxed. The application must be made within four months of taking up employment. You can only apply if you fulfil the criteria, otherwise it will not be valid. PhDs who started before 2012 cannot apply. The tax law changed and from that date onwards it is valid. However, a starting date of a new law does not make any difference to a ruling.

8. Update Teaching and Examination Regulations (TERs)

FC is happy with the changes proposed by the EB, but the FC questions whether Programme Management is going to endorse the agreement. The FC still expects Programme Management to endorse the agreement. Relevant information at the time of review of the TER is desirable for all master programmes separately.

9. Any other business

Frank van der Kruk and Martin Bogaard state that the budget is almost finished and will be known September 17th. Second and third finance sources dropped a little, but there are no hard issues causing concerns. Investment in strategy (400-500k) will cause a small deficit, but it is expected that the investment will pay off in the future. Last year, the BV made a loss and this year they have a profit of +/- one million Euros. Differences can be accounted for by changes in projects. The rent dropped as a result of the closing off of certain access roads. Huge drop in external income is caused by the closure of projects. New projects will bring in extra funds, but not yet in 2014.

10. Closure

Juup closes the meeting at 12.00 pm.

Next FC meeting 3 October 10 am in T03-42.

To do before the next meeting

Task	Person Responsible	Progress
Revision minutes FC meeting 4 July 2013.	Joy, Karin	Pending
Schedule training course	Joy	Done: 23/10 9.30-14.00
Write short note to the dean about the TER for the master next year	Joy, Juup	Done
Get independent judgment of the difficulty level of the part on finance of the Financial Processes exam	Ton	Pending
Plan in emergency meeting within a week to discuss budget	Joy	Done: 26/09