

## MINUTES 151<sup>ST</sup> FC MEETING – 3 OCTOBER 2013

### Attendees

FC Members	Guests	MT	Official Secretary
Juup Essers		Eric Waarts	Joy Kearney
Gabi Helfert		Frank van der Kruk	Karin Bongers
Jules Maitrepierre			
Miruna Carlugea			
Chandro Kandiah			
Patrick Lefebre			
Jelle de Vries			
Jan Sirks			

### 1. Opening

Juup opens the 151<sup>st</sup> meeting officially at 12.15 pm and introduces the agenda.

### 2. Agenda

There are no questions or further points to be added to the agenda.

### 3. Minutes

The minutes are approved without further remarks or amendments.

### 4. Announcements

Martin could not be present so Frank will deal with budget issues.

### 5. Budget

The FC would like the board to clarify the meanings and the strategy behind the numbers in the budget of 2014. Personnel cost, for example, is not clearly covered. What will happen on projects, for people working temporarily? Nothing in budget suggests this is done properly. There is no visible reserve for people who have temporary contracts or are near retirement.

Frank stated that we have better resources than FSW for example, but these kinds of figures do not land in the budget. The FC would like to have more management information to make sure the budget is solid, although the FC understands the board does not want to enclose all the information. Franks offers to make an improvement programme available on this topic for next year, but the FC would like to have it this year because the board already promised it last year too.

### 6. TER

The FC sent a letter on 26 September, because the FC wants the TER to include all information on all programmes (courses, exam details, assignments, etc.). At the moment the information regarding the defence is contradictory, because Programme Management indicated that the defence is a private defence but the public information still states it is a public defence. Another problem is that students have to wait for allocation of a coach due to various reasons. The FC wants to know what measures the dean will take to prevent problems for the student with regard to coaches and their availability. Overall, the FC wants the students be informed well and in time.

The FC thinks there should be a TER for every Master programme, whereas the board thinks that no specific TER results in departments being more flexible and no rigid and diplomatic processes have to be implemented. Eric will take this discussion to the academic coordinators. For the moment the TER is OK, but the question is how it should be implemented.

### **7. Faculty Regulations/Programme Committees**

Although this was discussed in person between Juup, Jan and Steef, a concrete textual proposal of the board is still lacking. The FC would like to share the details of this proposal with its members too, especially because this is an important topic. The problem of one overarching PC still remains, and there is no consensus among the FC and the board yet.

### **8. Any other business**

No further topics for discussion.

### **9. Closure**

Juup closes the meeting at 12.50 pm.

**Next FC meeting 7 November 10.30 am in T03-42.**

### **To do before the next meeting**

<b>Task</b>	<b>Person Responsible</b>	<b>Progress</b>
Update on Faculty Regulations	Eric	Pending
Update minutes 4 July 2013	Joy/Karin	Pending
Letter about TER	Steef	Pending