

MINUTES 195TH FC MEETING

Thursday February 15th 2018, 10:30 AM – 12:00 PM, Mandeville T09-67

Secretary to the Faculty Council: Job Heidkamp

Attendees

FC Members	Guests	EB
Marja Flory (MF) (Chair)	Marc Gijsbers (GS)	Eric Waarts (EW)
Helen Gubby (HG)	Arnoud Monster (AM)	Anne van de Graaf (AvdG)
Amy Janssen-Brennan (AJB)	Gabi Helfert (GH)	
Elisa Vandensteene (EV) (Vice C)	Gui Liberali (GL)	
Beatriz Zambrano Serrano (BZ)	Jonas Kaiser (JK)	
Gatien Devictor (GD)		
Tatjana Schneidmüller (TS)		
Tania Bhulai (TB)		
Mohammad Ansarin (MA)		

1. **Opening**
2. **Agenda**
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3. **Approval minutes 194th FC meeting**

The minutes are approved.

4. **Announcements**

AvdG: The financial books of 2017 are closed, we now know for almost 100% sure the outcome, which is a positive result of 2.7 million euros. This is mainly caused by more income from various sources, while costs did actually increase. We are not looking to increase the cost level further but we are looking into ways of investing this surplus.

5. **Follow-up to-do list last meeting**

The to-do list of last meeting is updated as follows and on some points discussions followed, which are presented below the list.

Task	Person responsible	Progress
Chase up issue of coffee machine at EUR Central	AvdG	Done for now
Contact PCs on accreditation, evaluations	FC (MF)	Pending
Send information on allocation model	AvdG	Shut for now
Send updated plan on MSc BA	GH	Done

AvdG: There is now a machine with soy milk and for the next tender process, the requirements from vegans will be taken into account by USC. On the sixth floor there is also a pilot with all the cardboard cups being replaced by non-disposable cups. A discussion on the pros and cons of these two followed. HG: Also, all plastics stirrers were taken out, non-disposable stirrers will be used instead.

AvdG: The University Council shut down the new allocation mode and at the moment it is unknown when and how a new version can be expected.

6. Discussion on updated plan MSc Business Analytics, with Gabi Helfert

GH: We had multiple meetings with Admissions & Selections and that is also why Arnoud Monster, head of A&S, is present. A&S now has all the clarity they asked for. Besides that, we presented the plan to the Strategic Platform, which consists of the Academic Directors of the departments and a number of Directors from the administrative side. This led to quite some (positive) feedback and subsequent fine-tuning, e.g. better distribution of the workload over the year and the business analytics workshop now being across the whole year. A letter of advice from the FC would be appreciated. HG: Within the framework of the WHW (Law on Higher Education and Scientific Research) the FC has no base to provide a letter of advice, but a letter of endorsement would be possible. AvdG: Note that the management of the school can always ask for advice of the Faculty Council, and the Faculty Council can always give advice, also on matters that are not prescribed by the WHW.

MA: With regard to the learning goals, I was wondering whether the rule of having 60% identical learning goals with the other programmes within the same CROHO number (national administrative identification number), and the goal of the track being more analytical, do not conflict in terms of creating a high quality programme. GH: That rule of thumb refers to the intended learning outcomes of the programmes, which are on programme level and less specific than the learning goals on the level of the courses itself. We will ensure that the learning goals of the courses and the intended learning outcomes of the programme will match. As is clear from the time schedule, we have not finalised the learning goals yet. We want to await the nomination of an Academic Director, who should have a say in this, and after that we will finalise the specification of learning goals for all courses.

Subsequently, the discussion side-tracked into a discussion on the efficiency and usability of the MSc Programme Committee, as with this new track, two new members join that committee.

7. Discussion on follow-up earmarking studievoorschotmiddelen, with Eric Waarts

EW: Recently, we finished the talks with all the departments. They all have lists with positions to be filled or already filled. That needs to be translated into finance. The departments really feel the importance and are busy with it. Of course, not all are appointed yet, but they have no problem spending the money. EV: Will those people only be teaching? EW: They will be teaching only, but not necessarily on a 100% basis. MF: The junior lecturers, do they need a PhD, and can they actually grade on their own or not? EW: They do need a PhD and when grading, supervision is still needed when it concerns MSc courses.

Subsequently, the status of Boost the Bachelor was shortly discussed. The aim is still to introduce it for the first two years in 2019. An update can be expected later.

8. Discussion on issues with Parttime Master Bedrijfskunde (PMB), with Eric Waarts

For this item the meeting was turned into a closed one, as it concerned personal matters.

9. Closure

To do before the next meeting

Task	Person responsible	Progress
Contact PCs on accreditation, evaluations	FC (MF)	Pending
Send letter of endorsement on MSc BA	FC (JH)	Done