

Minutes MSc PC – 25 January 2022

Online meeting via Zoom 10:00–12:00 hours

Present	Absent
MS: Maciej Szymanowski (Chair, MM, MScBA BAM)	FM: Florian Madertoner (FI)
AL: Annelie van der Leelie (Minutes)	KK: Korcan Kavusan (MscBA MIM)
GB: Guido Berens (GBS)	AS: Ad Scheepers (PM)
GH: Gabi Helfert (PM)	YL: Yu Liu (SE)
EMT: El Mehdi Trifaia (SM)	JMP: Jan Müller-Popkes (MScBA MIM)
LB: Laurens Boeren (MM)	SZ: Solomon Zori (MScBA AFM)
ANV: Antje Nikkels van der Veen (FI)	(MScBA BAM)
MB: Marietje Bosma (MScBA P-MIM)	(MScBA P-MIM)
PC: Philipp Cornelius (BIM)	
JM: Juan Madiedo (MI)	
AB: Anne Burmeister (HRM)	
HD: Hilde Dales (SCM)	
RG: Rabia Guney (BIM)	
CD: Carmen Damen (MScBA AFM)	
EJ: Elianne de Jong (HRM)	
VM: Viviana Mercuri (SE)	
AF: Andrea Da Fre (MI)	
FW: Frank Wijen (SM)	
SL: Simon Lang (GBS)	Guests
MP: Morteza Pourakbar (SCM)	LK: Lilian Paardekooper (The SR chair)

1. Opening and announcements

The chair welcomes everybody present.

2. Approval of minutes from MSc PC meeting 21 December 2021 – see attachment

The minutes were approved.

3. SR draft PAC manual, discussion on how PACs function – Lilian Paardekooper

LK informed the committee about the draft PAC manual:

- 1) The PAC manual will be updated to include more task specification, examples of current issues with solutions and workload estimation
- 2) LK and HD call on PAC members to pass on the problems they encounter with PACs and the solutions they use, thus these can be included in next year's PAC manual
- 3) Once the PAC manual is finalised, LK and HD will work on the MSc PC manual. This manual will focus on recruitment

Comments of the committee:

- 1) MS: In order to make the MSc PC manual as representative as possible, it would be useful to gather information from stakeholders on, for example, how students keep in touch with fellow students, what happens in and out the classrooms and how the teamwork proceeds.

4. Discussing plans of PC subcommittees

An overview of what the subcommittees have done until now:

- 1) There is no update on the HOKA subcommittee
- 2) For the current academic year, the Impact subcommittee would like to focus on a) Creating an overview of which projects should be evaluated and b) Establishing a framework for future projects thus they would be effectively evaluated.
- 3) The Online Education Social interaction subcommittee would like to organise an offline social event on campus in March or April
- 4) The plans of the PAC SR Collaboration subcommittee were discussed under topic 3 SR draft PAC manual, discussion on how PAC's function
- 5) The Transition to Programmatic Assessment subcommittee is awaiting on an invitation for a programmatic assessment meeting from the Dean of Education Michel Lander to share the subcommittee's perspective on this topic
- 6) The Diversity and Inclusion Working Group has invited the Diversity and Inclusion subcommittee to collaborate on the development of a survey on various aspects on this topic

During this agenda topic, committee members discussed why many students don't want to come to campus and after the discussion the committee concluded that:

- 1) There are also students who would like to come to the campus
- 2) The reasons why students don't come to the university are: a) Some of them live far away or abroad, b) Not everyone can come to the campus at the same time because only 75 students are allowed in a classroom at a time, c) Students don't want to come for one lecture or workshop per day, d) Some students work, e) Some students feel uncomfortable in a large crowd and f) Due to Covid-19 students can't have informal interaction which leads to difficulties in building up a relationship with each other and because there is no connection, it is easier to decide to follow the campus activity online.
- 3) The solution to the problem could be a) Introduce offline/ online lunch breaks during lectures to encourage the relationship development, b) Encourage communication from faculty, expressing engagement and eagerness to meet people in person. Moreover, promote campus events, c) Giving students time to switch from online to offline education (again), d) Designate a small group of students within a programme to organise social events for students from the same programme, e) Allow students to use rooms on campus where they can attend online lectures together, f) Allow students to invite teachers to lecture from a room with several students and g) Don't host live online sessions anymore and upload the recording one or two days in delay. This is a measure which should be applied with caution because it slightly forces students to come to campus

5. Closing remarks

6. Action points

What	When	Who

Next meetings:

22-Feb-22, 10.00h 28-Jun-22, 10.00h
22-Mar-22, 10.00h
26-Apr-22, 10.00h
24-May-22, 10.00h