

Minutes MSc PC – 18 October 2022

Hybrid meeting via Zoom and in T3-42 10:00–12:00 hours

Present	Absent
MS: Maciej Szymanowski (Chair, MM, BAM)	PBC: Philipp Cornelius (BIM)
AL: Annelie van der Leelie (Minutes)	EV: Eric Vaupel (MScBA AFM)
SO: Sam Oor (MI)	PBT: Pedro Barbosa Tinnemans (MBI)
EB: Emanuel Ubert (SM)	BES: Baris Eren Sezer (MM)
GB: Guido Berens (GBS)	SV: Stefan Vuksa (FI)
NE: Nico Eymael (SM)	(MScBA P-MIM)
AM: Alla Molibog (HRM)	
SZ: Solomon Zori (MScBA AFM)	
CS: Claus Schmitt (FI)	
JA: Jorrit Alkema (HRM)	
HPW: Han Pei Wu (SCM)	
KK: Korcan Kavusan (MscBA MIM)	
GH: Gabi Helfert (PM)	
RSV: Romee Servant Volquin (SE)	
YL: Yu Liu (SE)	
MIP: Malgorzata Iwanczuk – Prost (MI, MBI)	
RG: Rob Geurts (MScBA BAM)	
JS: Jonas Schmidt (GBS)	
MP: Morteza Pourakbar (SCM)	
JU: Jule Ulrych (MScBA MIM)	
AS: Ad Scheepers (PM)	
MLP: Michal Pilch (BIM)	Guests
WV: Wim van Vliet (MScBA P-MIM)	DML: Diego Martin de Lagarde (SR chair)

1. Opening and announcements

The chair welcomes everybody present.

2. Approval of minutes from MSc PC meeting 30 September 2022 – see attachment

- 1) GB: The title of GB *Professor* should be changed to *Assistant Professor*.

3. SR PAC and PC manuals – Diego Martin de Lagarde

MS informed the Committee about the collaboration between the MSc PC and SR.

- 1) A challenge for the MSc PC is that the masters are only one-year studies which means that when the MSc PC student members know exactly how the PC works, they will already leave the committee. Otherwise, the student members of the BSc PC, are appointed for three years which gives them more experience in the committee. Therefore, the MSc PC and SR established a collaboration subcommittee last year. This subcommittee created an onboarding PAC and MSc PC manual thus new students know what they can expect from the committees. In addition, the new students could also attend a SR training about this topic.
- 2) DML explained that the PAC and MSc PC manuals are finished and asked whether the committee has any comments on the documents.
- 3) DML: The SR training will be held on 27 October 2022.

Comments of the Committee:

- 1) The MSc PC members had no suggestions for the manuals.

- 2) A few master programmes have already established PACs and some other master programmes are still working on it.

4. Graduation ceremony vs commencement ceremony – Gabi Helfert

During the previous MSc PC meeting, GH asked whether student members could investigate in their programme which ceremony (graduation or commencement ceremony) they prefer. In this meeting, the Committee discussed the outcome of this.

- 1) In general, students didn't prefer one of the ceremonies as the results were 50/50.
- 2) The concerns about the commencement ceremony are a) The timing, if the ceremony is held in late summer, it's difficult for students and guests to appear, b) People don't want to appear at a ceremony if they don't receive their diploma and c) If the ceremony is held in the summer, many students are unlikely to have finished their thesis.
- 3) The concerns about the graduation ceremony are a) The timing, if the ceremony is held in autumn, it's difficult for students and guests to appear. Therefore, international students prefer the ceremony in summer as they will still be in the Netherlands and b) Students who aren't graduating would like to play a small role in the graduation ceremony without receiving a diploma and get their tickets for free.
- 4) Solutions for the graduation ceremony could be a) Handing out free tickets for students who have received their credits but don't graduate due to a technicality, b) Taking a graduation and a class photo thus students who don't graduate have a commemorative photo with their cohort, and c) Using different coloured gowns. One colour for students who graduate and receive a diploma and another colour for those who don't graduate but do receive their grade list.

Comments of the Committee:

- 1) RG: Not all students who attend the graduation ceremony as guests want to be photographed with their cohort, making memories with their friends that day could be more important.
- 2) NE: Students who collected all their credits but can't graduate due to an internship or exchange are disappointed that they can't participate in the graduation ceremony. [Post-meeting note GH: Found out that this is possible already, so no issue]
- 3) RG: Not every student who hasn't yet graduated would like to show that to audience by wearing a different colour gown or receiving their grade list.

The MSc PC would like to make the graduation ceremony more inclusive. MS will write a letter of advice.

5. New MSc PC vote system

MS informed the Committee that when the committee votes, each master programme has one student vote and one faculty vote. However, this academic year, there are two faculty members representing two master programmes. Therefore, MS asked the PC members what they want. A) Do these faculty members representing two master programmes get two votes or b) Do the master programmes which didn't send a faculty member to the Committee get no vote in the voting system.?

- After the discussion the MSc PC decided that the faculty members representing two master programmes will have two votes in the voting system because these members represent programmes and not themselves.

6. Formation of the subcommittees

- 1) During the MSc PC meeting on 30 September the HOKA subcommittee was established.
- 2) In the October meeting, the PC came up with the following priority issues: a) Programmatic practice relevant assessment, b) Sustainability, c) Gender diversity, d) World diversity e) Course evaluations, f) MSc and BSc collaboration, g) Onboarding process for teachers, h) How to elect your partner university and i) Open education.

Overview of the subcommittees and topics they intend to work on

Topics	Members
HOKA	Han Pei Wu Michal Pilch Jorrit Alkema
Programmatic Practice Relevant Assessment subcommittee <ul style="list-style-type: none"> - Change of resit policy in assignment-based courses - Problems with group assignments during the course because there aren't sufficient study spots - Due to programmatic assessment education, teachers shouldn't be overwhelmed by the new way of assessing (broader across courses) 	Morteza Pourakbar Rob Geurts Sam Oor Alla Molibog
Thesis subcommittee <ul style="list-style-type: none"> - Alternative thesis projects - Investigate the progress of previous changes in the thesis project and how they were implemented 	Yu Liu Malgorzata Iwanczuk – Prost Rommee Servant Volquin
Course Evaluation subcommittee <ul style="list-style-type: none"> - Low response rate - Positive approach to course evaluation by teachers - Improve course evaluation design e.g. More aspects of a course should be measured 	Claus Schmitt Solomon Zori
Diversity subcommittee <ul style="list-style-type: none"> - Gender diversity at university - Besides the European/ American market, RSM should make more use of markets in other continents such as Africa, Asia and Latin America for case studies and companies 	
MSc BSc PC Collaboration subcommittee <ul style="list-style-type: none"> - To get more inside across the committees 	
Sustainability School Mission subcommittee <ul style="list-style-type: none"> - What does the mission mean? - How is the mission visible at RSM? 	
Onboarding Faculty subcommittee <ul style="list-style-type: none"> - Making the practice onboarding information more user-friendly for new staff members - Providing information on RSM culture to new teaching staff 	
Open Education subcommittee <ul style="list-style-type: none"> - Improving collaboration between stakeholders (e.g., alumni, companies) and RSM for courses projects 	

7. Closing remarks

MLP: It would be better if some meeting dates were changed because these dates fall in the exam week.

8. Action points

What	When	Who
MS will write an advice letter about Graduation ceremony vs commencement ceremony	By November	Maciej Szymanowski

Next meetings:

22-Nov-22, 10.00h	21-Mar-23, 10.00h
20-Dec-22, 10.00h	18-Apr-23, 10.00h
26-Jan-23, 10.00h	30-May-23, 10.00h
21-Feb-23, 10.00h	27-Jun-23, 10.00h