

MINUTES 105TH FC MEETING – 6 OCTOBER 2008

Attendees

FC Members	Guests	MT	Official Secretary
Frank Wijen		Steef van de Velde	Catheleyne Jurgens
Bart Ariëns			
Robin Claushuis			
Erik van Veen			
Martine Schey			
Gianna O'Brien			
Linda Huinink			

1. Opening

Frank opens the 105th FC meeting and welcomes everyone.

2. Agenda

There are no questions or points to be added to the agenda.

3. Minutes

The minutes are approved without further remarks or amendments (except for possible remarks by Koos Hogervorst, who has not yet reacted).

4. Announcements

The board makes two announcements:

- The search for a Policy Director has resulted in the appointment of Dominique Campman, RSM's former ICT Director, as the new Director of Operations. The function's name has been relabelled to more adequately reflect its contents.
- With reference to the last meeting, the FC asks the Vice-Dean what has been done about the FC's comments on the EUR-RSM Covenant, specified in an email by the Chair to the Dean, that the Covenant has remained underspecified from topic 3 ('about the EUR Organisation') onwards? The Vice-Dean repeats that this part of the document tends to deal with topics for which it is hard to set targets. The FC responds that other faculties have set targets for these aspects. A lengthy discussion follows about RSM's strategy. The Vice-Dean argues that there is a strategy, albeit not necessarily in written form. Moreover, the numerous contingencies in the land of higher education render the crafting of such a document a difficult exercise with relatively imprecise outcomes. Several FC members stress that these contingencies are present in most organisations but that such organisations still use written strategies because they are a valuable compass for making strategic decisions.

After an extensive deliberation on the strategy, Frank invites the vice-dean to carefully consider developing a written strategy. The Vice-Dean will consult with the Dean about this issue.

The FC makes one announcement:

- The FC has crafted a new mission statement. Every meeting one of the focal topics mentioned in this statement will be given special attention.

5. Housing international students

A letter containing RSM's dissatisfaction about the poor organisation of housing for incoming international students and a damages claim has been discussed in the MT and will probably be sent to EUR's Executive

Board. Dominique Campman will monitor the process from RSM's perspective. The central level (EUR's EFB), represented by Cees van Lansbergen, bears the primary responsibility for the housing issue. The FC has prioritised "Facilitating the living conditions of foreign students and staff, in particular by providing access to adequate housing, guidance and information". The FC decides to invite Cees van Lansbergen for next meeting in order to more extensively discuss this issue.

6. Office space T-building

A consultancy office has recommended holding audits about office use practices, starting with a pilot on the 6th and 9th floors. Five people will be interviewed on these floors. Moreover, students will be hired to make a regular inventory of employees' presence during office hours. This measurement will take place in week 44. The outcomes will be used to come up with recommended solutions.

7. Fire security T-building

During a meeting of 2 July 2008 between RSM and EUR representatives, a division of tasks was articulated: all technical and most organisational issues are the responsibility of EUR's EFB, while the staffing of certain functions (emergency evacuation assistants and first-aid (paramedical) assistants on each floor) are RSM's responsibility. During a meeting of 9 July 2008 between FC representatives and the Vice-Dean, it was agreed that the latter would take care of RSM's staffing of these functions. This task has not yet been completed, but the Vice-Dean indicates that Dominique will follow up on it.

8. RSM Budget 2009

The FC's letter of advice concerning RSM's Budget 2009 will be sent to the Dean in the days following the FC meeting. One of the FC's recommendations is that the budgeting process is in strong need of improvement in terms of transparency, completeness, and timing.

9. Any other business

No further items to be discussed.

10. Closure

Frank closes the meeting at 14.00 hrs.

Focal issue of that meeting will be "Facilitating the living conditions of foreign students and staff, in particular by providing access to adequate housing, guidance and information".

Next FC meeting 3 November 2008 13.00hrs in T03-42.

Action points FC meeting 6 October 2008

1. Vinay and Gianna will prepare the focal issue "Facilitating the living conditions of foreign students and staff, in particular by providing access to adequate housing, guidance and information" for next meeting.
2. Catheleyne will invite Cees van Lansbergen for next meeting.