

MINUTES 114TH FC MEETING – 21 JULY 2009

Attendees

FC Members	Guests	MT	Official Secretary
Frank Wijen		Steef van de Velde	Catheleyne Jurgens
Linda Huinink		Dominique Campman	
Jan Sirks			
Patrick van Straalen			
Vinay Tiwari			
Jimmy Tseng			

1. Opening

Frank opens the 114th FC meeting and welcomes everyone.

2. Agenda

There are no questions or further points to be added to the agenda.

3. Minutes

Pending any remarks or amendments from Ale Smidts, the minutes are approved without further remarks or amendments.

4. Announcements

There are no announcements.

5. Financial Relations RSM - Departments

The FC has heard that the Committee Verbeeten concluded its report concerning the financial relations within RSM. The FC would like to be updated on the outcome of the report. The Vice-Dean tells that there is a delay in reporting by the Committee Verbeeten. A report with findings has been finished but no feedback has been given yet to the people closely involved. This should be done first before sharing anything with other stakeholders. Moreover, a preliminary discussion will take place between George, Steef, and Dominique to discuss the outcome of the report; this will probably take place in September.

6. Teaching and Examination Regulations

The FC has considered the Teaching and Examinations Regulations (TER) with Roelof Kuik, representative from the Examination Board, internally. The FC gives its approval to the proposed amendments by the EB and will write a letter to the Vice-Dean, in which the council will also come up with some suggestions.

7. Internal RSM Magazine

The FC proposes to explore the possibility of an internal RSM magazine for both students and employees. RSM Outlook aims at external constituencies, the EM magazine at the University level. Nevertheless, an overkill of magazines should be prevented. Patrick mentions the Interface magazine, issued by STAR and reaching almost every RSM student. A combination of Outlook and Interface with more internal messages could be an option. Dominique mentions that the new intranet manager might be involved in this new process since he will be responsible for the internal information flow.

8. Housing International Students

The FC would like to be updated regarding the housing of international students. Dominique notifies the FC that the recommendations of the Committee Ringeling are adopted by the Executive Board. The contact with Stadswonen has been intensified and RSM now also has direct contact with Stadswonen. Furthermore, RSM took over from the BV the lease contract of thirty so-called Snor apartments with Stadswonen. The prices are fair, around 400 euros for a furnished room. The FC asks about the financial liability / risk for RSM. The MT assures that this has been calculated. Anja Lakwijk is the new dedicated housing contact person appointed recently at RSM. The FC wonders how students will know how to find her. Students receive a form with the question regarding whether they need a room. Anja's name will be mentioned on this form. As of 1 September the one hundred apartments in the F/G building are available. These are single rooms with shared facilities. Rotterdam City has also introduced a social plan: offering students a room for very low prices in return for social community services for a couple of hours a week. RSM's proactive role leads to a lack of friction with university services, it keeps them sharp and they are very cooperative. Other faculties are interested in something such as the Snor apartments as well. Does RSM consider rescheduling some programmes in order to avoid a peak of incoming students in the period September to December? The answer is no since this will lead to other problems. Running programmes double could be an option but is very hard to achieve for the BSc programmes and also for many MSc programmes. Multiple suppliers providing housing is the intention of Erasmus University.

9. Operations

- Office space: Three phases, each with their own solution, can be distinguished: (1) Short term: flex rooms for PhD students at the same floor as their department. (2) Mid-term: other rooms in buildings at the campus. (3) Long term: a different way of working.
- Faculty Restaurant/ Lounge: Some space from the library (BIC) will be used to execute this plan. The Erasmus Facility Services (EFB) is involved in this plan. It takes longer than expected because of all kinds of procedural requirements. It is expected that the opening will be before the end of this calendar year.
- Fire security: The Chair asks if Dominique has already had contact with Henk de Vries regarding the fire security in the T building. Dominique promises to make an appointment with Henk.
- Collecting Data: Jimmy remarks that there is an increasing need for data information in the departments. Dominique replies that Richard Hageman (BIT) could help with collecting this information. He is very busy setting up a data programme for finance and personnel. RSM does not want to grow with regard to support staff, so it will probably take longer to achieve another data programme for the departments.

10. Any other business

RSM's Budget: The Chair would like to know how the budget process proceeds with regard to the deficit. The vice-Dean says that RSM finds itself in a healthy situation and has only a pre-financing problem. The University's Executive Board has recognised this problem and has shifted their perspective and wants to help RSM to solve this problem. There are some good perspectives, such as the so-called SOC money for new academic hires and substantial profits from PTO. The RSM BV is less promising but does not affect the Faculty. Less government money has been calculated. The pension costs are something to keep a close eye on.

Mexican Flu: The problem is in the hands of HR&F and will be dealt with university-wide. Communication is to be expected in August.

11. Closure

Frank closes the meeting at 16.15 hrs.

Next FC meeting 1 September 10.30 am in T03-42.

It will be a joint meeting of the 'old' and 'new' Faculty Council. The budget will be discussed during this meeting.

Action points FC meeting 21 July 2009

1. The FC will write a letter to approve the amendments to the TER and will come up with some suggestions to the MT.