

# MY CHECKLIST

## (BEFORE AND AT THE TIME OF SELECTION)

### BEFORE SELECTION

(As early as possible – November 2020)

- Read this website [www.rsm.nl/rsm-students-going-abroad/bachelor-exchange/orientation](http://www.rsm.nl/rsm-students-going-abroad/bachelor-exchange/orientation), mentioning all the requirements, very carefully.
- Consult the Canvas course "[RSM Bachelor Exchange](#)" (study reports, factsheets, etc.) and websites of partner schools. You can enrol using this link: <https://canvas.eur.nl/enroll/XDJH8Y>
- If applicable, start preparing or apply for language courses, intakes/assessments.
- Check deadlines and register for the TOEFL ([www.toefl.org](http://www.toefl.org)) or IELTS ([www.ielts.org](http://www.ielts.org)), the academic version, in time. Make the TOEFL test before the 13<sup>th</sup> of September and the IELTS no later than the 26<sup>th</sup> of October in order to have the original certificate in time. But register well in time as spots at the test centres fill up quickly! Note that the certificate needs to be sent to your home address, NOT to the university. You'll need to upload a scan of the original in the application before the deadline in November.
- The online application form (Part I) and Interview Stream (Part II) will be accessible as of 01 October 2020. Part I can be started from: [www.rsm.nl/exchange/application](http://www.rsm.nl/exchange/application). Start filling out the form already and save it every time you've entered something. Upload all necessary documents; incomplete application forms will not be processed! As soon as you submit, no changes can be made! You will receive a pop-up message to confirm that you submitted the form successfully, the option to save a pdf of your application (highly recommended) and the link to Interview Stream (Part II). Save this link as well unless you immediately want to complete Part II as well. Part II: If you saved the link to this part of your application, you can start whenever you want to, as long as you complete it before the deadline of 13 November 2020. Do note, that this part will have to be completed in one go.
- Attend the information sessions on Bachelor Exchange in September and in October (for 2<sup>nd</sup> year bachelor students only) and visit the Study Abroad Fair. The fair is for students who are in their 1<sup>st</sup> and 2<sup>nd</sup> year of their bachelor programme, the session during the fair is for 2<sup>nd</sup> year bachelor students only. Exact times and locations will be announced via SIN-Online. Attend both sessions as they are different from one another! For this academic year (20/21) all is offered online.

**APPLICATION DEADLINE IS FRIDAY, 13 NOVEMBER 2020 AT 23:59!**

### AT THE TIME OF SELECTION

(January – February 2020)

- If you do not meet the selection criteria, you can no longer participate in the selection process. Those concerned will receive an email between 11 and 15 January, 2021.
- Students not selected for an exchange abroad will be notified between 25 and 28 January 2021.
- Make sure you check the selection results on the day they are announced; 29 January 2021. In the email sent to you, you will find a link to your online application.
- Accept or decline the offer within 5 days after the offer has been sent to you.
- Check your email regularly and wait for instructions on how to proceed with your exchange preparations.

ALL EMAILS WILL BE SEND TO YOUR EUR EMAIL ADDRESS!

## DATES

### As early as possible, during summer of 2020:

Register for TOEFL or IELTS test (academic version)

### 25 September, 2020:

1<sup>st</sup> Information Session for all 2<sup>nd</sup> year students, online.

Focus is on the selection criteria and how to prepare the application

### 01 October, 2020:

Update on information for 2021-2022 & online application open

### Around mid-October, 2020

New slides will be posted (2<sup>nd</sup> information session) on Canvas, focussing on the application itself, the selection procedure and what to expect up and until the selection outcome.

### October till 13 November, 2020

Several Q&A Sessions; to be announced via SIN and Canvas

### 29 October, 2020:

Online Study and Internship Abroad Fair; from the afternoon till 17.30 hrs; exact times of all sessions to be announced

Q&A Sessions will be scheduled as all information sessions have been provided earlier. Ask us your final questions, attend sessions provided by other departments about scholarships etc. and if possible; meet and talk to former exchange students and students from our partner universities and make use of the opportunity to win a scholarship

### 13 November, 2020:

Application deadline at 23.59 h.

### Between 11 and 15 January, 2021:

Emails sent to students who do not meet the selection criteria

### Between 25 and 28 January, 2021:

Emails sent to students not selected for an exchange

### 29 January, 2021:

Selection results announced in online application

Within 5 days after offer has been sent to you: accept or decline offer

### March, 2021:

Pre departure session and if possible, a festive drink

Dates, times and locations might be subject to change.

Updates will always be posted via SIN-Online or confirmed via email.