

MSc Elective Registration 2019

Elective Registration Process

The general MSc Elective Registration process consists of two rounds of preference ranking and three switch “weeks”¹ (one per block). At the end of the first round of preference ranking, all students are assigned two MPEs only. After the second round of preference ranking, all students are assigned one elective – either an MPE or MFE. During a switch week, you can switch your allocated elective(s) on a first come, first served basis.

Prior to the preference ranking, you must [subscribe](#) to the “MSc Programme Enrolment” channel and **register your study situation** via the [MSc Programme Enrolment registration page](#). After 13 Nov, MSc Programme Management will import your information to the Elective Registration system (<https://select.rsm.nl>) so you can log into the system with your ERNA during the below preference ranking rounds and switch weeks.

During **Round 1**, you must rank all of your programme electives. You simply drag and drop the electives under your preference – your most preferred elective on top and your least preferred elective at the bottom. After Round 1 closes, an algorithm will allocate all students to two MPEs in two different blocks. We will communicate the Round 1 results to you during the week of 2 December 2019.

During **Round 2**, you will need to rank at least 15 of the electives available to you in the remaining block. For example, if you are allocated an elective in Block 3 and an elective in Block 5 after Round 1, you will only see Block 4 electives during Round 2 and you will then need to rank at least 15 Block 4 electives. Please note that courses that are not applicable to your programme and/or are full will not be listed under the available electives. Following Round 2, the algorithm will again allocate all students to one elective – either an MPE or a MFE. We will communicate Round 2 results to you on 19/20 December 2019.

It is not possible to change your electives between Rounds 1 and 2 above. But after the end of Round 2, there will be several opportunities for you to change your elective choices during our “switch weeks”. During a **switch week**, you can log into the Elective Registration page again to change your choices on a first come, first served basis. You simply withdraw from an elective and then register for another one.

Key Dates

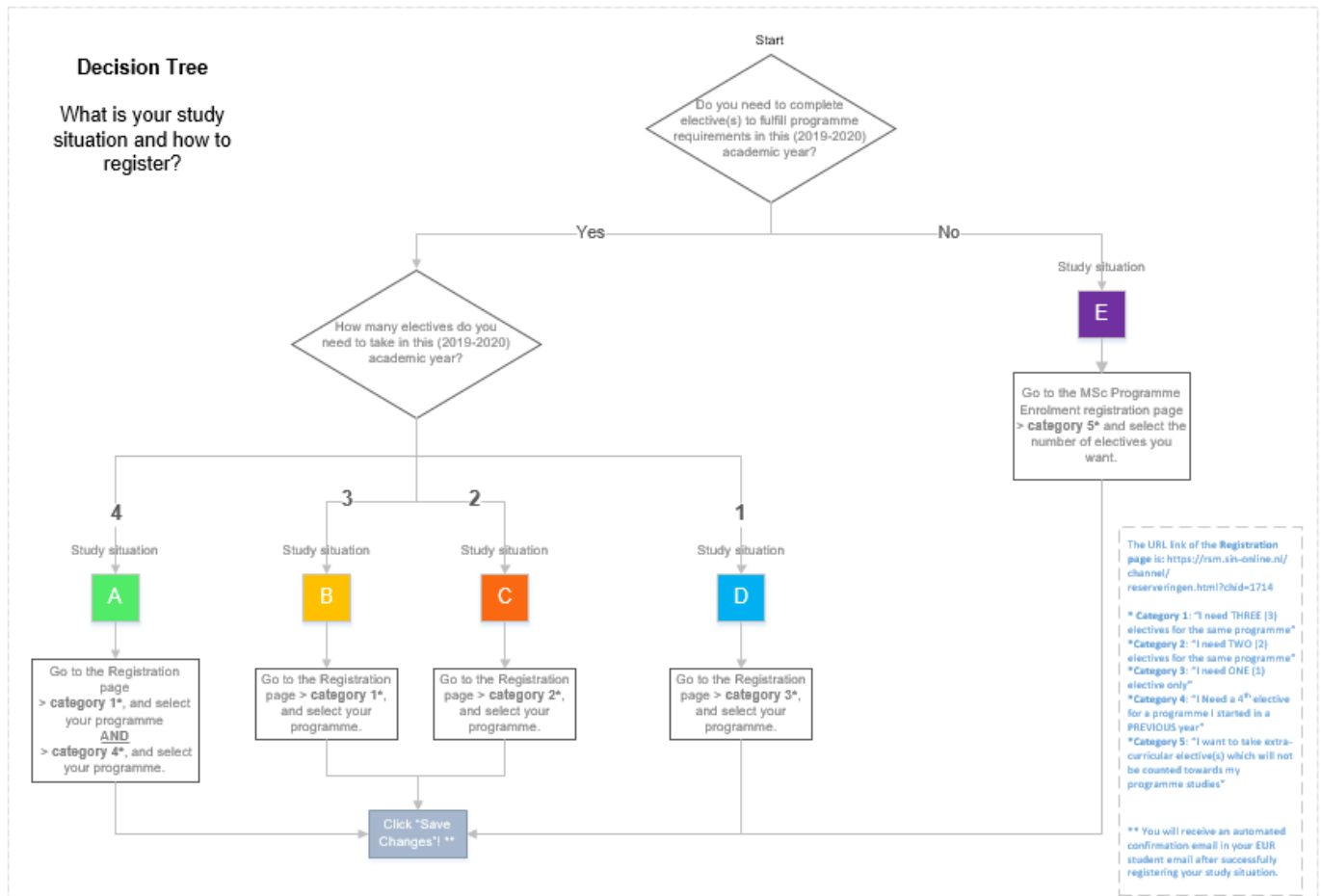
1. **Register your study situation:** Monday 4 November 2019, 08:30 through Wednesday 13 November 2019, 23:59.
2. **Round 1:** Tuesday 19 November 2019, 08:30 through Friday 22 November 2019, 23:59.
Round 1 results will be announced in the week of 2 December 2019.
3. **Round 2:** Monday 9 December 2019, 08:30 through Thursday 12 December 2019, 23:59.
Round 2 results will be announced on 19/20 December 2019.
4. **Switch weeks:**
 - Before Block 3²: 13 – 17 January 2020
 - Before Block 4: 2 – 6 March 2020
 - Before Block 5: 20 – 24 April 2020

¹ Note that a switch “week” normally lasts for 5 days, Monday through Friday.

² In the switch week before block 3, you can switch your electives in any block – i.e. you can switch your block 3/4/5/ elective during this time.

What Is Your Study Situation & What Actions are Relevant to You?

Please refer to the decision tree below to determine your situation and registration actions at the [MSc Programme Enrolment registration page](#).



Below is an example of how the [MSc Programme Enrolment registration page](#) looks like and where you can find the above-mentioned categories.

| MSc Programme Enrolment (Manage) | | |
|--|---|------|
| I need THREE (3) electives for the same programme Category 1 | | |
| AFM: I need 3 electives for my MScBA Accounting and Financial Management programme <small>(list)</small> | - | 30-1 |
| BIM: I need 3 electives for my MSc Business Information Management programme <small>(list)</small> | - | 30-1 |
| FI: I need 3 electives for my MSc Finance & Investments programme <small>(list)</small> | - | 30-1 |
| GBS: I need 3 electives for my MSc Global Business and Sustainability programme <small>(list)</small> | - | 30-1 |
| HRM: I need 3 electives for my MSc Human Resource Management programme <small>(list)</small> | - | 30-1 |
| MI: I need 3 electives for my MSc Management of Innovation programme <small>(list)</small> | - | 30-1 |
| MM: I need 3 electives for my MSc Marketing Management programme <small>(list)</small> | - | 30-1 |
| OCC: I need 3 electives for my MSc Organisational Change and Consulting programme <small>(list)</small> | - | 30-1 |
| SE: I need 3 electives for my MSc Strategic Entrepreneurship programme <small>(list)</small> | - | 30-1 |
| SM: I need 3 electives for my MSc Strategic Management programme <small>(list)</small> | - | 30-1 |
| SCM: I need 3 electives for my MSc Supply Chain Management programme <small>(list)</small> | - | 30-1 |
| I need TWO (2) electives for the same programme Category 2 | | |
| AFM: I need 2 electives for my MScBA Accounting and Financial Management programme <small>(list)</small> | - | 30-1 |
| BIM: I need 2 electives for my MSc Business Information Management programme <small>(list)</small> | - | 30-1 |
| FI: I need 2 electives for my MSc Finance & Investments programme <small>(list)</small> | - | 30-1 |
| GBS: I need 2 electives for my MSc Global Business and Sustainability programme <small>(list)</small> | - | 30-1 |
| HRM: I need 2 electives for my MSc Human Resource Management programme <small>(list)</small> | - | 30-1 |
| MI: I need 2 electives for my MSc Management of Innovation programme <small>(list)</small> | - | 30-1 |
| MM: I need 2 electives for my MSc Marketing Management programme <small>(list)</small> | - | 30-1 |
| OCC: I need 2 electives for my MSc Organisational Change and Consulting programme <small>(list)</small> | - | 30-1 |
| SE: I need 2 electives for my MSc Strategic Entrepreneurship programme <small>(list)</small> | - | 30-1 |
| SM: I need 2 electives for my MSc Strategic Management programme <small>(list)</small> | - | 30-1 |
| SCM: I need 2 electives for my MSc Supply Chain Management programme <small>(list)</small> | - | 30-1 |
| I need ONE (1) elective only Category 3 | | |
| AFM: I need 1 elective for my MScBA Accounting and Financial Management programme <small>(list)</small> | - | 30-1 |

- Study Situation A – You must take 4 electives in this academic year – 3 electives for the programme you are newly enrolled to in this academic year, and 1 elective for the programme you started in a previous academic year. Please refer to the “Taking 4th Elective” part below for further information and instructions.
- Study Situation B – You must take 3 electives in this academic year for one programme.
- Study Situation C – You must take 2 electives in this academic year for one programme.
- Study Situation D – You must take 1 elective in this academic year for one programme.
- Study Situation E – You have already fulfilled your programme’s elective requirements but you would like to take additional extra-curricular elective(s); or you are an MScBA Master in Management programme student taking extra-curricular elective(s). More information regarding the extra-curricular electives and your programme of studies can be found in paragraph 5 of article 2.3 of the [MSc Examination Regulations](#).
- Please see the diagram below that outlines the different phases of the elective registration process and which of the phases is applicable to the various study situations. You may want to add the relevant timelines to your calendar to ensure timely actions are taken.



Note:

- To register your study situation, you need to log into the [MSc Programme Enrolment registration page](#).
- To participate in rounds 1 or 2 and review the relevant results, you need to log into the [Elective Registration system](#).

Taking a “4th Elective” (Study Situation A)

Students must obtain official permission from the RSM Examination Board in order to take more than one elective in a given block. Such requests must be submitted via MSc Programme Management. In order to request permission, you must meet the following conditions:

- You must have started your first RSM MSc programme in September 2018, **and**
- You must have obtained 54 EC and thus completed all required curricular components except for one elective of 6 EC, **and**
- You must have started with your second RSM MSc programme in this academic year (i.e. in September 2019).

If you have met the conditions outlined above, you must take the following actions:

1. Complete Rounds 1 and 2 of the Elective Registration process to be allocated to 3 electives for your current programme (i.e. the programme you started in September 2019).
2. On 19/20 December 2019, you will receive an email with a list of available electives and a link to the Qualtrics survey to confirm your 4th elective preferences
3. By Friday 3 January 2020, you must have completed the Qualtrics survey.
4. MSc Programme Management will forward your request, together with your allocated 4th elective, to the Examination Board on 6 January 2019. The Examination Board will confirm their decision by 20 January 2020.